

## **Copeland Netball League Constitution 2021-2022**

### **1 NAME**

The League shall be called “Copeland Netball League”.

### **2 MEMBERSHIP**

All players, qualified umpires and coaches of Copeland Netball League shall be members of England Netball (EN).

### **3 OBJECTIVES**

- 3.1 To encourage and develop the playing of netball in the area to players of all standards and ages.
- 3.2 To improve the standard of umpiring and coaching and introduce courses to help the above.
- 3.3 To apply the funds of the League for the benefit of its members and no portion of such funds shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to members of the League.

### **4 WORKING COMMITTEE**

- 4.1 The League shall at the Annual General Meeting appoint members from the above to serve on the Working Committee.
- 4.2 The Working Committee shall consist of a Chairperson, Secretary, Treasurer, Fixtures, Umpiring Secretary, Affiliations, Results, Safeguarding, Media Officer and **Covid Officer**, all elected at the AGM.  
  
Additional roles not required to be on the Working Committee are; Country Representative, Summer League, Presentation Evening and Trophies.
- 4.3 The business of the League shall be carried out by the Working Committee.
- 4.4 The Working Committee shall have the power to fill, by co-option, any vacancy that may occur in its body during the year and shall have the power to co-opt in an advisory capacity any person whom they shall think fit.
- 4.5 Meetings will be held where appropriate throughout the season, with additional meetings being called either by the Chairperson or a quorum of representatives on the Working Committee. Ad hoc meetings will be subject to a period of seven days’ notice to the Secretary for notification of the full Working Committee.
- 4.6 A representative from each League team is to attend every meeting.
- 4.7 The Working Committee shall have the power to appoint representatives to represent the League.
- 4.8 Any matter not covered by these Rules or any question of interpretation shall be dealt with by the Working Committee.
- 4.9 Four members of the Working Committee shall constitute a quorum.
- 4.10 Minutes shall be kept of all Working Committee and League meetings and circulated to all teams and Working Committee members.

### **5 ANNUAL GENERAL MEETING**

- 5.1 An Annual General Meeting will be held once a year on a date to be fixed by the Working Committee.

- 5.2 One representative from each team is to attend the AGM to establish their entrance into the following season's league structure.
- 5.3 The date and agenda of the AGM shall be circulated not later than 14 days before the meeting of all members entitled to vote.
- 5.4 Business to be transacted will be:
- a To receive reports and accounts covering the past season;
  - b To elect Committee Officers;
  - c To consider any proposed resolution, alteration of Rules/Constitution or amendment to management of the League, submitted in writing 7 days before the date of the meeting, which has been proposed and seconded by two members entitled to vote;
- 5.5 Nominations for the election of officers shall be proposed and seconded by two members entitled to vote.
- 5.6 Teams/individuals will be identified for the organising of standard netball events throughout the season. Where practicable each team will be expected to take on a role.

## 6 VOTING

- 6.1 When a vote is taken, each Working Committee and/or team representative present shall be entitled to one vote.
- 6.2 The vote may be taken by either a show of hands or by secret ballot at the discretion of the Chairperson.
- 6.3 In the event of an equal number of votes for and against, the Chairperson shall have a second or casting vote.
- 6.4 If for any reason a Working Committee member cannot attend a meeting, then voting by proxy will be allowed on production of a signed letter presented at the meeting naming the person to whom proxy has been granted.

## 7 ACCOUNTS

- 7.1 A record of accounts, as agreed by the Working Committee, shall be kept by the Treasurer, these being made up to the AGM of each year.
- 7.2 An account is opened with the bank called the "Copeland Netball League" into which all monies received on behalf of the League shall be deposited by the Treasurer, or responsible official.
- 7.3 Two signatures will be required on the cheques, one of them being the Treasurer, one other being the Chairperson.
- 7.4 At the AGM, a Statement of Accounts for the last twelve (12) months shall be presented by the Treasurer.
- 7.5 If scheduled payments by the member teams are not made by the date stipulated a £5 fine will be applied to each week that monies are overdue.
- 7.6 Any role undertaken on a voluntary basis by league members shall be without payment.
- 7.7 The professional services of fully qualified persons providing internal services to the League can be claimed for. The prior agreement of the Working Committee, as stated in 5.2, must be sought before any such activities are undertaken.

## 8 AUDITOR

The accounts shall be audited and countersigned by the Treasurer and Auditor each year.